

Protected A (when completed)

Early Learning and Child Care Act

Program Name

Next Gen Daycare

Child Care Type

- Day Care
- Out of School Care
- Pre-school Care

Licence Number

70051304

Date of Inspection yyyy-mm-dd

2026-05-20

Inspection Reason

Regular Inspection

Early Learning and Child Care Staff

Heather Handley (403-831-0364)

Early Learning and Child Care Office

Westmount Regional Office

Visit Summary (Details of inspection findings, if applicable include non-compliances and enforcement action issued)

Purpose of visit today is a regular inspection to this facility that operates a daycare and out of school care program. Licensing was on premises from 1:30pm - 4:25pm

During this regular, unannounced inspection, Licensing also completed observations of the program's upgraded outdoor space and reviewed the program plan changes to use this new space. The outdoor space has received the appropriate health approval reports and is approved for use. Licensing is working with the Licence Holder to update the program plan for approval as well.

Licensing reviewed: staff qualifications, portable records, medications, programming offered to children, staff-children interactions, ratios, child guidance, supervision, manner of feeding, nutrition, furnishings and equipment (both indoor and outdoor), emergency procedures, off-site activities, required postings, safety codes, program plan, use of space, accidents, illness, incident reporting procedures

- verified staff and children attendance records to have accurate arrival/departure times (random review)
- verified 8x children portable records to be complete with all required information.
- review of medications on site (see non-compliance below)
- review of staff qualifications today (see non-compliance below)
- all required postings observed (ie - fire, health, licence, last inspection report, after hours, emergency procedures, etc).
- ratios observed to meet requirements in all childcare spaces.
- reviewed and discussed new incident reporting procedures (ie - on the portal to submit as of June 1, 2026).
- accidents and illness: no ill children in care today, policy in place, reviewed and discussed program follows program plan policies and procedures.

2x Non-Compliances identified to the Early Learning and Child Care Regulation (ELCCR)

- > Early Learning and Child Care Regulation, Schedule 1, Section 10(1)(a) - Medication
- > Early Learning and Child Care Regulation, Schedule 1, Section 25(1)(a)(ii) - Core Requirements

Please refer to the Order to Remedy Non-Compliances for compliance due dates and measures to come into compliance.

Program Observations:

- during time of inspection today, staff were observed to be engaged in children play experiences, down at the level of the child, using calm tone of voice, providing basic verbal reminders (walking feet please, wash hands, etc). Staff observed to talk things through with the children and provide a variety of play and learning experiences (ie - outdoor play. indoor play with dramatic play, reading corners, building activities, board/card games, etc.)
- staff aware of their surroundings, program toys and materials observed in good condition and at the level of the

- children in their rooms which were observed as full and complete play/learning experiences.
- daycare children (ages 4+yrs) have been using part of the OSC room space during times school aged children are not here. Reviewed program plan updates required.
 - children are transported to and from school as per their approved program plan and consent from the parents.
 - staff observed to provide choices to children, offer alternative activities when children do want wish to participate in organized activities.
 - children were observed to be smiling, laughing, having fun while in care today at time of inspection.

Discussion:

- anything not reviewed today will be monitored at future inspections (ie - children records)
- reviewed and discussed program plan changes (ie - updates to the diagram/measurements, use of space, new playground, etc). Any changes on the program plan must receive approval from Licensing prior to implementation as per ELCCR, Section 6(1)(a) - compliance to program plan.
- reviewed that the program would like to change how they are using the space - this will be reviewed with Health, Licensing Officer and Licensing Officer Supervisor in the coming weeks as there may be an impact with the requirements of sinks/diaper stations, etc.
- reviewed that the applicable staff with the expired criminal record check must not have any unsupervised access to children and must not be counted into ratio until the new criminal record check (with vulnerable sector search) is provided to the licence holder.
- it is helpful for licence holders to inform licensing when there is an outbreak so that we are aware as well, can provide guidance if needed, etc.

A copy of this Inspection Report Checklist and Order to Remedy Non-Compliances was provided to the Licence Holder Reps via email

Reminder: under the ELCCA, Section 9(b) Duty to post information and inform parents or guardians
"A licence holder of a facility-based licence must post, in a clearly visible and prominent place on the premises where the licensed facility-based program is being provided (b) any report provided by the statutory director under section 10 (3)"

According to Section 9(1)(b) of the *Early Learning and Child Care Act*, the licence holder must post any report provided by the statutory director in a clearly visible and prominent place on the premises where a licenced child care program is being provided.

Early Learning and Child Care Act

Provisions and Variation of Facility-Based Licence

When the program is over capacity of the licence or if the program moved without approvals from licensing.

6(1) A facility-based licence that is issued or renewed must indicate the following:

- (a) the name of the licence holder;
- (b) repealed 2020 c31 s10;
- (c) the location of the premises where the facility-based program is authorized to be provided;
- (d) the maximum number of children who may be cared for in the facility-based program;
- (e) in the case of an initial licence, the term of the licence;
- (f) any other conditions to which the licence is subject

Yes No N/A

Notice of Non-Compliance

Evidence

Safety Codes

6.1 A licence holder must comply with all applicable zoning, health and safety legislation, including but not limited to the *Public Health Act*, the *Safety Codes Act* and any applicable municipal bylaws.

Yes No N/A

Notice of Non-Compliance

Evidence

verified today
fire report date: April 23, 2026
last Health report date: May 7, 2026 - addition of new playground surfacing and equipment.

Notice of Change in Licence Holder's Directors or Officers

7.1 Where a facility-based licence is held by a corporation and there is a change in the directors or officers of the corporation, the licence holder must notify the statutory director of the change, in writing, within 15 days of the change.

Yes No N/A

Notice of Non-Compliance

Evidence

no changes

Duty to Post Information

9(1) A holder of a facility-based licence must post, in a clearly visible and prominent place on the premises where the licensed facility-based program is being provided,

- (a) the licence
- (b) any report provided by the statutory director under section 10 (3),
- (c) any conditions imposed on the licence under section 5(1) or 13,
- (d) any provisions of the licence that are varied under section 12,
- (d.1) any order issued under section 14.1 while the order is in effect, and
- (e) any probationary licence issued under section 15.

Yes No N/A

Notice of Non-Compliance

Evidence

all required docs observed posted at main entrance

9(2) A holder of a facility-based licence must post in a clearly visible and prominent place on the program premises any Notice of Administrative Penalty issued under section 26(1).

Yes No N/A

Notice of Non-Compliance

Evidence

Additional Evidence (refer to Act or Regulation section that this evidence applies to)

Early Learning and Child Care Regulation

Licence Holder's Duty to Provide Updated Information

3.1 Where, at any time after the issuance or renewal of a facility-based licence, there is a change in any of the information that the licence holder provided or was required to provide under section 2 or 3, the licence holder must inform the statutory director in writing forthwith.

Yes No N/A

Notice of Non-Compliance

Evidence

no changes

Changes to Program Plan

5.1 The statutory director may at any time after issuing or renewing a facility-based licence require the licence holder to make changes to the program plan referred to in section 2(a).

Yes No N/A

Notice of Non-Compliance

Evidence

reviewed and discussed program plan changes (ie - addition of 16/17 year old staff and new playground, future changes, etc)

Compliance with Program Plan

6 (1) A licence holder

(a) must comply with the program plan referred to in section 2(a) including any changes made under Section 5(b), and

(b) any changes required by the statutory director under section 5.1.

(2) Except for the changes referred to in subsection (1), a licence holder must not make changes to the program plan without the prior approval of the statutory director.

Yes No N/A

Notice of Non-Compliance

Evidence

reviewed and discussed that any changes regarding the program plan must receive approval from Licensing prior to implementation. Program is considering making more changes in the near future to how the space is used - this will also require following the process for a program plan change. Licensing will work with the Licence Holder on program plan change requests.

Schedule 1 of the Early Learning and Child Care Regulation

Transportation

2 Where the licence holder provides transportation for a child between the child's home and the program premises, the periods of transportation must not, for the purposes of the Act, this Regulation or this Schedule, be considered as part of the program.

Yes No N/A

Notice of Non-Compliance

Evidence

Child Guidance

- 3 (1) A licence holder must ensure that
- (a) Child guidance methods utilized in the program are communicated to
 - (i) parents,
 - (ii) staff, and
 - (iii) children, where developmentally appropriate, and
 - (b) any child guidance provided is reasonable in the circumstances.
- (2) A licence holder must not, with respect to a child in the program
- (a) inflict or cause to be inflicted any form of physical punishment, verbal or physical degradation or emotional deprivation,
 - (b) deny or threaten to deny any basic necessity, or
 - (c) use or permit the use of any form of physical restraint, confinement or isolation

Yes No N/A

Notice of Non-Compliance

Evidence

basic verbal redirections
guidance observed to be appropriate at time of inspection to ensure child well-being

Off-site Activity and Emergency Evacuation

- 4 (1) A licence holder may take a child to an activity off the program premises only where
- (a) the child's parent has been advised of the activity, including the transportation, contact information and supervision arrangements with respect to the activity, and
 - (b) the child's parent has previously consented in writing to the child's participation in the activity and the consent has not been retracted.
- (2) A licence holder must ensure that in the case of an activity off the program premises or an emergency evacuation a staff member takes the portable record referred to in section 24 of this Schedule in respect of each child to be taken off the program premises.

Yes No N/A

Notice of Non-Compliance

Evidence

program has consents for local walks and transportation
portable records observed at the program - verified brought to off-site activities.

Emergency and Safety Contacts and Procedures

- 5 (1) A licence holder must ensure that the following telephone numbers are posted on the program premises and are readily accessible:
- (a) emergency 911 service;
 - (e) poison control centre and
 - (g) child abuse hotline
- (2) A licence holder must ensure that the emergency evacuation procedures and the telephone number for an after hours emergency program contact are posted on the program premises in a prominent place that is clearly visible from the outside of the program premises.
- (3) A licence holder must ensure that emergency evacuation procedures are made known to all staff, and to children where developmentally appropriate.

Yes No N/A

Notice of Non-Compliance

Evidence

observed posted
program practices routine fire drills

Accident or Illness

6 In the case of an accident or serious illness involving a child, the licence holder must forthwith ensure that

- (a) the child's parent is notified, and
- (b) the child receives medical attention if necessary.

Yes No N/A

Notice of Non-Compliance

Evidence

as per program plan and confirmed in conversation following process/informing parents, provide first aid where need.

Incident Reporting

7 (2) A licence holder must report each incident to the statutory director forthwith in the manner required by the statutory director.

Yes No N/A

Notice of Non-Compliance

Evidence

If this is an immediate emergency situation involving a risk to a child's safety, please contact your local police authority.

If you are a licensed Childcare Facility reporting an incident, please email your completed incident form to: jet.childcareconnect@gov.ab.ca

If you are a licensed Childcare Facility reporting a Serious Incident such as:

- Allegations of abuse
- Death of a Child
- Incidents involving police
- Missing child
- Serious injury requiring emergency medical response (excluding seizures) or an overnight hospital stay
- Unexpected Closures

Please email your incident form to: jet.childcareconnect@gov.ab.ca and then call Child Care Connect at 1-844-644-5165 if the reportable incident meets the Serious Incident Criteria.

Potential Health Risk

8 (1) Where a staff member knows or has reason to believe that a child is exhibiting signs or symptoms of illness as set out in subsection (2), the licence holder must ensure

- (a) that the child's parent arranges for the immediate removal of the child from the program premises, and
- (b) that the child does not return to the program premises until the licence holder is satisfied that the child no longer poses a health risk to the persons on the program premises.

Yes No N/A

Notice of Non-Compliance

Evidence

no ill children today
reviewed and discussed
reminder - please follow AHS timelines for how long children are to be at home.

Supervised Care for Sick Children

9 A licence holder must ensure that a sick child is

- (a) kept as far away as is practicable from other children,
- (b) directly supervised by a primary staff member if the child is under the age of 6 or has a disability that requires direct care.

Yes No N/A

Notice of Non-Compliance

Evidence

space available - no ill children today

Medication and Health Care

10 (1) A licence holder may administer or allow the administration of medication or other health to a child only where

- (a) the written consent of the child's parent has been obtained, and
- (b) in the case of medication,
 - (i) the medication is in the original labelled container, and
 - (ii) the medication is administered according to the labelled directions.

(2) Where the medication is administered to a child, the licence holder must ensure that the following information is recorded:

- (a) the name of the medication;
- (b) the time of administration;
- (c) the amount administered;
- (d) the initials of the person who administered the medication.

(3) A licence holder must ensure that

- (a) all medications, other than medication referred to in clause (b) is stored in a locked container that is inaccessible to the children and,
- (b) medication required to be used by a particular child as needed to prevent a medical emergency is handled in accordance with a plan that
 - (i) ensures the medication is accessible by staff and the child but is not accessible by other children in the program, and
 - (ii) has been agreed on by the licence holder and the child's parent or guardian.

Yes No N/A

Notice of Non-Compliance

Evidence

1x Non-Compliances identified to the Early Learning and Child Care Regulation (ELCCR)
> Early Learning and Child Care Regulation, Schedule 1, Section 10(1)(a) - Medication
2x emergency mediations for a child who is in care today did not have the required written consent of the parent.

An Order to Remedy Non-Compliances was issued with a compliance due date of June 11, 2026

Smoking and Vaping

12 (1) A licence holder must ensure that no person smokes or vapes any substance on the program premises or at any time or place where child care is being provided.

- (2) No staff member or volunteer shall smoke or vape any substance on the program premises or at any other location where child care is being provided to the children in the program.
- (3) No staff member or volunteer shall leave any substance or material related to smoking or vaping in a place on the program premises that is accessible to children or at any other location where child care is being provided to the children in the program.

Yes No N/A

Notice of Non-Compliance

Evidence

no smoking of any kind observed

Nutrition

13 A licence holder must

- (a) provide or require parents to provide meals and snacks for children in the program,
- (b) where the licence holder provides meals and snacks, ensure that the meals and snacks are provided to children
 - (i) at appropriate times and in sufficient quantities in accordance with the needs of each child, and
 - (ii) in accordance with a food guide recognized by Health Canada or Alberta Health, and
- (c) ensure that infant nutrition provided by parents is clearly labelled with the infant's name.

Yes No N/A

Notice of Non-Compliance

Evidence

parents provide meals and snacks

Menus

14 If a licence holder provides meals or snacks for children in the program, the licence holder must ensure that menus for all meals and snacks are posted in a prominent place on the program premises

Yes No N/A

Notice of Non-Compliance

Evidence

Manner of Feeding

15 A licence holder must ensure that

- (a) the manner in which children are fed is appropriate to their age and level of development,
- (b) children are seated while eating and seated or standing still while drinking, and
- (c) no beverages are provided to children during their rest periods.

Yes No N/A

Notice of Non-Compliance

Evidence

children observed seated at child sized tables.
staff provided assistance while opening items from home.

Net Floor Area

18 (1) A licence holder must provide a minimum net floor area of

- (a) at least 3 square metres of primary play space multiplied by the licensed capacity for day care, if the licence holder provides day care,
- (c) at least 2.5 square metres of primary play space multiplied by the licensed capacity for out of school care, if the licence holder provides out of school care.

Yes No N/A

Notice of Non-Compliance

Evidence

DAYCARE PROGRAM:

Toddler area: 32.98 sq.m / 3 sq.m per child = max 12 children
Preschool Area 1: 37.62 sq.m / 3 sq.m per child = max of 12 children
Preschool Area 2: 45.08 sq.m / 3 sq.m per child = max of 15 children

OUT OF SCHOOL CARE PROGRAM:

Large Play Area: 71 sq.m / 2.5 sq.m per child = max of 23 children
Library Area: 18 sq.m = 6 children
Dramatic Play Area: 28 sq.m = 9 children
Additional Measured space: 10.2 sq.m = 4 children

Licensed capacity = 83 children

Outdoor Play Space for Day Care

19 (1) A licence holder that provides day care must provide outdoor play space for children in day care that is on, adjacent to, or within easy and safe walking distance from the program premises and accommodates at least 50% of the licensed capacity at a level of not less than 2 square metres for each infant receiving day care and not less than 4.5 square metres for each child who is 19 months of age or over receiving day care.

(2) The licence holder must ensure that

- (a) the outdoor play space referred to in subsection (1) is securely enclosed on all sides, and Exemption Approved
- (b) all entrances to and exits from the outdoor play space that do not lead into the interior of the program premises are kept closed at all times while children are using the outdoor play space. Exemption Approved

(4) A licence holder must ensure that the number of children utilizing the outdoor play space at any given time does not exceed the number that can be accommodated in accordance with subsection (1).

Yes No N/A

Notice of Non-Compliance

Evidence

150 sq.m / 4.5 sq.m per child - max of 33 children

Outdoor Play Space for Out of School Care

19.1 A licence holder that provides out of school care must provide outdoor play space for children in out of school care that is, to the satisfaction of the statutory director, within easy and safe walking distance from the program premises.

Yes No N/A

Notice of Non-Compliance

Evidence

local parks or programs outdoor space

Furnishings and Equipment

20 A licence holder must ensure that

- (a) All furnishings, play equipment and play materials, whether used indoors or outdoors, are:
 - (i) safe and maintained in good repair,
 - (ii) developmentally appropriate for children, and
 - (iii) of sufficient quantity and variety for children,
- (b) books, toys and play equipment that support early learning, literacy development, physical activity and child development are available to children, and
- (c) each infant is provided with
 - (i) a separate crib, cradle or bassinet that is used in accordance with the *Canada Consumer Product Safety Act* (Canada) and the regulations under that Act, or

(ii) a bed of a type approved by the statutory director that is used in accordance with the written directions of the manufacturer and any additional written directions of the statutory director.

Exemption Approved

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Children's Records

22 (1) A licence holder must, in respect of each child, maintain on the program premises an up-to-date record containing the following information:

- (a) the child's name and date of birth and;
- (b) a completed enrolment form;
- (c) the parent's name and telephone number,
- (d) the name and telephone number of a person who can be contacted in case of an emergency, if the child's parent cannot be contacted;
- (e) if medication is administered,
 - (i) the written consent of the parent required under section 10(1) of this Schedule, and
 - (ii) the information required under section 10(2) of this Schedule;
- (f) the particulars of any health care provided to the child, including the written consent of the child's parent required under section 10 of this Schedule;
- (g) any other relevant health information about the child provided by the child's parent, including the child's immunizations and allergies, if any.

(2) A licence holder must ensure that a record referred to in subsection (1) is available for inspection

- (a) by the statutory director at all times, and
- (b) by the child's parent at reasonable times.

Yes No N/A

Notice of Non-Compliance

Evidence

not reviewed today - will be monitored at future inspections.

Administrative Records

23 (1) A licence holder must maintain on the program premises up-to-date administrative records containing the following information:

- (a) particulars of the daily attendance of each child, including arrival and departure times;
- (b) particulars of the daily attendance of each primary staff member, including
 - (i) arrival and departure times, and
 - (ii) hours spent providing child care;
- (c) with respect to the program supervisor and each primary staff member,
 - (i) evidence of the supervisor's or member's child care certification, and
 - (ii) a current first aid certificate, where applicable;
- (d) with respect to each staff member and each volunteer referred to in section 25(1)(a) of this Schedule, verification that a current criminal record check required under that section has been provided to the licence holder

(2) A licence holder must ensure that

- (a) the records referred to in subsection (1) are available for inspection by the statutory director at all times,
- (b) the information referred to in subsection (1)(a) is available for inspection by the child's parent at reasonable times, and
- (c) the information referred to in subsection (1)(a) and (b) is retained for a minimum period of 2 years.

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Portable Record

24 A licence holder must maintain a portable record of emergency information, including the following:

- (a) in respect of each child, the information referred to in section 22(1)(a),(c),(d) and (g) of this Schedule,
- (b) the telephone numbers of the local emergency response service and poison control centre

Yes No N/A

Notice of Non-Compliance

Evidence

8x portable records - verified complete
portables observed to have EMS numbers and verbal confirmed brought off-site.

Core Requirements

25 (1) A licence holder must ensure that

- (a) each staff member and each volunteer who has unsupervised access to children
 - (i) is an adult, and
 - (ii) provides to the licence holder a criminal record check, including a vulnerable sector search, dated not earlier than 6 months prior to the date of commencement with the program and every three years after that date, and Exemption Approved
- (b) a minimum of one in every 2 primary staff members has first aid certification acceptable to the statutory director.

(1.1) A licence holder must ensure that

- (a) each staff member and each volunteer who is under 18 years of age is supervised by a primary staff member or program supervisor who is an adult when having access to children, and
- (b) the primary staff member or program supervisor supervising the staff member or volunteer who is under 18 years of age is certified at minimum as a Level 2 early childhood educator.

(1.2) For the purposes of subsection (1.1), a primary staff member or program supervisor must not supervise more than one staff member or volunteer who is under 18 years of age at one time.

(2) A new staff member or volunteer

- (a) must provide the criminal record check referred to in subsection (1)(a)(ii) within 8 weeks of commencement with the program, and Exemption Approved
- (b) must not have unsupervised access to children until the criminal record check has been provided.

(3) A licence holder must ensure that at least one staff member with first aid certification acceptable to the statutory director is on duty at all times.

Yes No N/A

Notice of Non-Compliance

Evidence

1x Non-Compliances identified to the Early Learning and Child Care Regulation (ELCCR)

1x staff member did not update their criminal record check, including the required vulnerable sector search, after 3 years as required. (Crim check expired on March 31, 2026 without a new one being completed).

An Order to Remedy Non-Compliances was issued with a compliance due date of June 25, 2026.

Program Supervisor – Day Care and Out of School Care

26 (1) A licence holder that provides day care must ensure that a program supervisor who is certified as a Level 3 early childhood educator

(a) is employed by the program at all times, and Exemption Approved

(b) is on duty at all times when children receiving day care are on program premises.

(2) A program supervisor is not required to be on duty during any period for which the program supervisor or the licence holder has

(a) designated a staff member to assume the responsibilities of the program supervisor during the program supervisor's absence, and

(b) in the case of an absence of one month or longer, obtained statutory director's approval with respect to the designation of any staff member under clause (a) of that staff member is not certified as a Level 3 early childhood educator. Exemption Approved

26 (3) A licence holder that provides out of school care must ensure that a program supervisor

(a) is employed by the program at all times and

(b) is on duty at all times when children receiving out of school care are on the program premises.

(4) A program supervisor is not required to be on duty during any period for which the program supervisor or licence holder has designated a staff member to assume the responsibilities of the program supervisor during the program supervisor's absence

Yes No N/A

Notice of Non-Compliance

Evidence

verified

Ratios and Maximum Group Size – Day Care

27 (1) A licence holder that provides day care must ensure that, for children receiving day care, the following requirements are met at all times with respect to

(a) the minimum primary staff member to children ratio, and

(b) the maximum number of children who may be included in a group:

Age of Children	Primary Staff Member to Children Ratio	Maximum Number of Children in a Group
Infants less than 12 months	1:3	6
Infants 12 months to less than 19 months	1:4	8
19 months to less than 3 years	1:6	12
3 years to less than 4 years	1:8	16
4 years and older	1:10	20

(2) Despite subsection (1), a licence holder must ensure that, for all children receiving day care, the following requirements are met during all rest periods with respect to the minimum primary staff member to children ratio:

Age of Children **Primary Staff Member to Children Ratio**

Infants less than 12 months	1:6
Infants 12 months to less than 19 months	1:8
19 months to less than 3 years	1:12
3 years to less than 4 years	1:16
4 years and older	1:20

(3) Despite subsections (1) and (2), where a group of children receiving day care includes children from 2 or more of the age groups listed in column 1 of the table set out in subsection (1)(b),

(a) the minimum primary staff member to children ratio is

- (i) during the children's rest period, the ratio set out in column 2 of the table set out in subsection (2) for the row of the table that describes the ages of the majority of the children in the combined group, or
- (ii) at all other times, the ratio set out in column 2 of the table in subsection (1)(b) for the row of the table that describes the ages of the majority of the children in the combined group, and

(b) the following requirements must be met at all times with respect to the maximum number of children who may be included in the combined group:

Age of Majority of Children in the Combined Group Maximum Children in the Combined Group

Less than 12 months	6
12 months to less than 19 months	8
19 months to less than 3 years	12
3 years to less than 4 years	16
4 years and older	20

(4) Where licensed for 3+ infants, no infant is included in a combined age group between 8:30 am and 4:30 pm, or during any other times specified by the statutory director.

Exemption Approved

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Ratios and Maximum Group Size – Out of School Care

27.1(1) A licence holder that provides out of school care must ensure that, for children receiving out of school care, the following requirements are met at all times with respect to

- (a) the minimum primary staff member to children ratio, and
- (b) the maximum number of children who may be included in a group:

Age of Children Primary Staff Member to Children Ratio Maximum Number of Children in a Group

Kindergarten Children and School-Aged Children	1:15	30
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Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Minimum Staffing and General Supervision

- 28 (1) At all times when a group of 7 or more children are receiving child care in a licensed facility-based program, whether on or off program premises, the licence holder must ensure that
- (a) despite subsection 27 of this Schedule, a minimum of 2 adult staff members, one of whom is a primary staff member, is on duty for any children in the group who are receiving day care,
 - (b) despite subsection 27.1 of this Schedule, a minimum of 2 adult staff members, one of whom is a primary staff member, is on duty for any children in the group who are receiving out of school care,
- (d) all the children are, at all times, under supervision that is adequate to ensure their safety, well-being and development.
- (3) Where children are being transported between the program premises and school, the statutory director may exempt the licence holder from the requirements of section 27 or 27.1 of this Schedule and subsection (1)(a) or (b), as the case may be, with respect to the children to being transported.

Exemption Approved

Yes No N/A

Notice of Non-Compliance

Evidence

supervision observed today was adequate to ensure children safety, well-being and development.
children were accounted for, staff aware of children needs, staff use team talk and communication

Primary Staff Members – Day Care or Out of School Care

- 29 (1) A licence holder that provides day care or out of school care must ensure that all primary staff members involved in providing day care or out of school care hold a child care certification under Part 3 of this Regulation.
- (2) Despite subsection (1), in the case of a primary staff member who is hired as a Level 1 early childhood educator, the primary staff member
- (a) must obtain a child care certification as a Level 1 early childhood educator within 6 months of commencement with the program, and
 - (b) must not have unsupervised access to children until the primary staff member has obtained a child care certification as a Level 1 early childhood educator.

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Staff Qualifications – Day Care

- 30 A licence holder that provides day care must ensure that, with respect to the primary staff member to children ratios specified Section 27 of this Schedule,
- (a) at all times between 8:30 a.m. and 4:30 p.m.
 - (i) at least one in every 3 of the primary staff member involved in providing day care is certified at minimum of Level 2 early childhood educator, and
 - (ii) the remaining primary staff members involved in providing day care are certified at minimum as Level I early childhood educators, and Exemption Approved
 - (b) at all other times, every primary staff member involved in providing day care are certified at minimum as a Level 1 early childhood educator. Exemption Approved

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Staff Qualifications – Out of School Care

30.1 A licence holder that provides out of school care must ensure that, with respect to the primary staff member to children ratios specified in section 27.1 of this Schedule,

- (a) at least one in every 4 primary staff members involved in providing out of school care is certified at minimum as a Level 2 early childhood educator, and Exemption Approved
- (b) the remaining primary staff members involved in providing out of school care are certified at minimum as Level 1 early childhood educators. Exemption Approved

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

- (2) Despite subsection (1)(b), a staff member who is to be involved in providing pre-school care may be hired before obtaining a child care certification as a Level 1 early childhood educator, but the staff member
 - (a) must obtain that certification within 6 months of commencement with the program, and
 - (b) must not have unsupervised access to children before obtaining that certification.

Yes No N/A

Notice of Non-Compliance

Evidence

verified today

Exemptions

- 31 (1) The statutory director may exempt a licence holder from a qualification requirement in section 26(1), 30, 30.1 or 30.2 of this Schedule if the statutory director is satisfied that an exemption is appropriate in the circumstances.
- (2) An exemption issued under subsection (1) must, be in writing, be for a specified period of time, and be accompanied with a plan, provided by the licence holder and approved by the statutory director, addressing how the licence holder will meet the qualification requirement in respect of which the exemption is granted.
- (3) A licence holder must ensure that an exemption issued under subsection (1) and the plan referred to in subsection (2)(c) are posted in a prominent place on the program premises

Yes No N/A

Notice of Non-Compliance

Evidence

Signature of Early Learning and Child Care Staff

Protected A (when completed)

Licence Holder Name

2438207 Alberta Ltd.

Program/Agency Name

Next Gen Daycare

Street Address

261 200 Southridge Drive

City or Town

Okotoks

Province

AB

Postal Code

T1S 0B2

Under the *Early Learning and Child Care Act*, Section 14 or 18.9(c), you are being issued an order to remedy a non-compliance(s) based on evidence that demonstrated the following non-compliance(s) with the *Early Learning and Child Care Act*, and the *Early Learning and Child Care Regulation*, or a condition(s) of your licence.

1 List Non-Compliance

2x emergency medications for a child who is in care today did not have the required written consent of the parent.

Reference Section of Act, Regulation, or Condition of Licence

Early Learning and Child Care Regulation, Schedule 1, Section 10(1)(a) - Medication

2 List Non-Compliance

1x staff member did not update their criminal record check, including the required vulnerable sector search, after 3 years as required. (Crim check expired on March 31, 2026 without a new one being completed).

Reference Section of Act, Regulation, or Condition of Licence

Early Learning and Child Care Regulation, Schedule 1, Section 25(1)(a)(ii) - Core Requirements

Add Row

Remove Row

You are HEREBY ORDERED to take the measure(s) specified below to remedy the non-compliance(s) with the *Early Learning and Child Care Act*, the *Early Learning and Child Care Regulation* or a condition(s) of your licence by the specified date:

1 Measure to Remedy Non-Compliance

Licence holder must ensure that all medications on site have the required written consent of the parent. What is the plan to prevent a similar instance?

Compliance Date yyyy-mm-dd

2026-06-11

2 Measure to Remedy Non-Compliance

Licence holder must ensure that all staff members have the required current criminal record check with vulnerable sector search that is updated every 3 years as required. What is the plan to prevent a similar instance?

Compliance Date yyyy-mm-dd

2026-06-25

Add Row

Remove Row

Should the non-compliance(s) outlined above persist or be repeated, the Statutory Director may take further enforcement action(s) to promote compliance to the Act, Regulation or any terms or conditions placed on a licence, including but not limited to, the issuance of administrative penalties.

Options to Appeal a Decision

Pursuant to Part 3 of the *Early Learning and Child Care Act*, you have the right to choose any one or more of the following options:

1. Request to enter into **alternative dispute resolution** with the Statutory Director regarding this Order to Remedy under section 18.95(1) <https://www.alberta.ca/childcare-alternative-dispute-resolution>.
 - If you wish to request to enter into alternative dispute resolution with the Statutory Director, you may submit your request to CCLdisputeresolution@gov.ab.ca without having requested a review or after the completion of the review.
2. Request an **administrative review** by the Statutory Director of this Order to Remedy under section 18.94(1) <https://www.alberta.ca/childcare-administrative-review>.
 - A request for an administrative review must be submitted to CCLdisputeresolution@gov.ab.ca within 30 days of the date of this Order.
3. **Appeal** this Order to Remedy to an Appeal Panel under section 21(1) <https://www.alberta.ca/childcare-formal-appeal>.
 - A Notice of Appeal to an Appeal Panel form ([CDEV3979](#)) must be submitted to the Appeals Secretariat (alss.appealssec-cyfe-ccl@gov.ab.ca) within 30 days from the date you receive this Order.

Statutory Director May Post

Pursuant to Section 18(1)(a) of the *Early Learning and Child Care Act*, the Statutory Director or their designate may post this Order in a clearly visible and prominent place on your program premises.

Statutory Director's Designate Signature

ELCCA 70051304



LICENCE ISSUED UNDER THE
EARLY LEARNING and CHILD CARE ACT

This is to certify that 2438207 ALBERTA LTD.

facility NEXT GEN DAYCARE, Program ID 80017045

is hereby licensed to operate the following child care type(s):

DAY CARE

OUT OF SCHOOL CARE

situated at 261 200 SOUTHRIDGE DRIVE, OKOTOKS in the Province of Alberta

starting Feb 01, 2025

to care for a maximum of eighty-three (83) children at a time

Issued under Section 5 of the *Early Learning and Child Care Act*.

By: _____

Statutory Director

January 23 2025

Date